

Joseph H. Plumb Memorial Library
17 Constitution Way
Rochester, MA 02770
508-763-8600 | www.plumblibrary.com

Notice of Library Trustees Meeting

In accordance with the Massachusetts Open Meeting Law, notice is hereby given that the following meeting of the Board of Library Trustees has been scheduled:

Date: Thursday, September 28, 2023

Time: 6:30 PM

Location: Rochester Council on Aging, 67 Dexter Lane

Agenda

1. Call to order
2. Approval of Minutes
 - a. Minutes of the Trustees Meeting on September 14, 2023 – *Motion*
 - b. Next Meeting Date:
3. Unfinished Business
 - a. Flag Policy - *Vote*
 - b. Gifts to the Library Policy – *Vote*
 - c. Little Free Library – Gift Policy - *Vote*
 - a. Jeffrey M. Costa – Proposal for 2 additional Little Free Libraries on library grounds - *Motion*
 - b. Greg Hardy – Proposal for additional Little Free Library on library grounds - *Motion*
4. Adjournment

Respectfully submitted,
Kristen Cardoso, Library Director
Dated: September 25, 2023

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Gifts to the Library Policy

Plumb Memorial Library
Rochester, Massachusetts

The Plumb Memorial Library welcomes gifts of money and materials, consistent with its policies and the goals and objectives of the library. Unless otherwise specified in writing, all gifts are considered unconditional and unrestricted. Any conditional or restricted gifts must be accepted by the Board of Trustees or conform with guidelines established by the Board. Donated materials, not subject to restrictions, may be sold and the proceeds used for the benefit of the library. The Library Director, in consultation with the Board of Trustees, has the discretion to determine the disposition of donated materials. Upon request, the library will provide a receipt for donation but cannot assess the value of any item.

Books and Other Materials

The library will accept donations of books, periodicals, audio-visual, computer and other materials in good condition. Acceptance and utilization of donated materials is at the discretion of the library. Donated books which are not retained for the library's collection may be sold at the Friends of the Library's book sales. The library does not accept text books, or encyclopedias.

Art

Gifts of art, furnishings and other decorative objects may be accepted for use in the library if such gifts are compatible with the library's needs and facilities. The acceptance of a gift does not imply that the object will be retained by or displayed at the library.

Monetary Contributions

The library is pleased to receive monetary contributions which will be used to further the purposes of the library. All donations will be acknowledged and, **whenever possible, the specific desires of donors will be taken into consideration.** Materials purchased with memorial or honorary gifts will contain a gift plate naming the donor and the honoree, and acknowledgment will be sent to the honoree or family of the deceased. The Director, the trustees, and the families will work together in determining the best use of any large donations, bequests, or endowments.

The Board of Library Trustees reserves the right to amend this policy at any time.

Adopted by the Joseph H. Plumb Memorial Library Board of Trustees on March 8, 2008.