

Rec'd  
August 19, 2022  
10:45 AM  
Paul F. Simpson

**Rochester Cultural Council Meeting**

**Tuesday, August 23, 2022**

**6:00 PM**

**Remote meeting: Zoom access at**

<https://us02web.zoom.us/j/84046080767?pwd=Zkt4L2VRaIRnZHliMzQ5Tmk3eVA0UT09>

Meeting ID: 84046080767

Passcode: 123660

**AGENDA**

1. Call to order/attendance
2. Previous meeting minutes (7/27/2022) review and vote to approve
3. Old Business
  - a. Technology Updates (Kate/Jordan)
    - i. Update on convening around how other similarly situated town committees handle email/files/etc.? (Jordan)
    - ii. Update on RCC Google Drive files (Kate)
  - b. Rochester Country Fair participation
    - i. Sponsoring programming:
      1. Abilities Rec "drums alive" event - update from Rochester Country Fair (Randall)
    - ii. Advertising
      1. Update on t-shirts (Randall/Erika)
    - iii. Booth plans
      1. Photos from past events, brochures, etc.
      2. Discuss the possibility of inviting Hanako Brais, our new contact at MCC, to our booth at the Fair
4. New Business
  - a. Review 'About our Council' and 'Council Priorities' due Sept 1 on MCC site
  - b. 2023 Grant Cycle
    - i. Publicity plans
      1. Notices in the Wanderer and Sippican Week
      2. Post to Facebook page and share out
      3. Targeted emails to potential applicants
      4. Individual outreach
      5. Other ideas?

ii. SmartSimple refresher

5. Review Important dates

i. *Program Guidelines Training for LCC Members – Tuesday, August 23, 6:00 pm*

b. August 31, 2022: Deadline to update your Local Guidelines and Priorities

c. September 1, 2022: LCC online application opens

i. *Financial Report Training for LCC Members – Thursday, September 15, 6:00pm*

ii. *Grant Decision Report Training for LCC Members – Thursday, October 13, 6:00pm*

d. October 17, 2022: LCC application deadline

e. October 17, 2022: Deadline to complete first and second section of your Financial Report

f. January 17, 2023: Deadline to complete your Annual Report

6. MISCELLANEOUS – open comments

7. ADJOURN Next meeting date TBD