

## Notice of Library Trustees Meeting

In accordance with the Massachusetts Open Meeting Law, notice is hereby given that the following meeting of the Board of Library Trustees has been scheduled:

### Joseph H. Plumb Memorial Library Trustee Meeting

Thursday, November 4  
6:30 PM  
Plumb Memorial Library

#### Agenda

1. Call to order Chairperson
  - a. Roll call and introductions
  - b. Minutes – September
  - c. Next meeting date:
2. Reports  
Financial  
Library Director's – October and September reports  
Library Director  
Friends  
Building Updates: Building Sub-Committee?
3. Action items Chairperson  
**Old Business**  
  
**New Business**  
Notary Policy – vote to approve  
Retirement Letter for Director – vote to approve  
Timeline for Replacing Director  
Holiday Hours – vote to approve
4. Other
5. Adjournment