

**Rochester Cultural Council Meeting
December 8, 2021**

5:30 PM

In Person at: Rochester Council on Aging, Dexter Ln., Rochester

Zoom Meeting: <https://us02web.zoom.us/j/89057962790?pwd=MnZVc0RsOE9SNEJ1QlA3c2xoR2NXUT09>

Meeting ID: 890 5796 2790

Passcode: 365627

AGENDA

1. Call to order/attendance/quorum noted
2. Previous meeting minutes (11/10/21) vote to approve
3. OLD BUSINESS
4. NEW BUSINESS
 - a. Voting meeting to review applications and make grant decisions for grant cycle 2022. Grant decisions will be recorded on the MCC SmartSimple site.
 - b. Time Line for the voting process:
 1. Denied projects are noted, including the reason for denial, and moved to the 'Pending Denial' section of the portal. Denial letters are sent from the site via email in an automated letter. There is a waiting period of 15 consecutive days (incl. weekends) for a reconsideration request to be filed by the applicant. The start date is the date on the email notice. All reconsideration requests will be reviewed by both the MCC and RCC.
 2. At the same time, the approved applications will be moved to the 'Pending Approval' file, with temporary grant amounts listed. After the 15 day waiting period, and any adjustments made, the now final Grant Decision Report will be submitted to the MCC by Jan 15th. Congratulations will be sent to the now approved applications via the MCC site. The RCC will follow up with their own letter and attach any pertinent information.
 3. Annual Report due Feb 1, 2022. This report indicates among other things, the date of the voting meeting and validates the amount spent with the amount granted in 2022.
5. ADJOURN
Next meeting date TBD.