

**ROCHESTER PERSONNEL BOARD  
MEETING AGENDA  
November 8, 2023 6:00 PM  
LOCATION: TOWN HALL  
1 CONSTITUTION WAY, ROCHESTER MA 02770**

**RECEIVED**

NOV 06 2023 1:35pm

EAT  
ROCHESTER TOWN CLERK

**A. CALL MEETING TO ORDER**

**B. PLEDGE OF ALLEGIANCE**

**C. APPROVAL OF MINUTES**

- October 11, 2023 (Vote)

**D. OLD BUSINESS**

- Next Steps - Developing FY25 Classification & Compensation Plan (handout)
  - Worksheet on Comparison Towns (handout)
  - Follow-Up Discussion on Adding Steps to New FY25 Classification & Compensation Plans
- By – Laws Edits Timeline & Next Steps

**E. NEW BUSINESS**

- Follow-up to 11/6 BoS Meeting on Personnel Board By-Laws vs. Policy Discussion

**F. REPORTS TO COMMITTEE**

- Town Administrator - Updates

**G. COMMUNICATIONS**

- Public Comment
- Individual Board Member Comments

**H. FUTURE TOPICS**

**I. VOTE TO ADJOURN**

**NOVEMBER MEETING DATE: November 21<sup>st</sup> @ 6 PM**

**PERSONNEL BOARD WORK CALENDAR**

**Classification & Compensation Plan (C & CP)**

Oct. – Mid Nov. - Work on Development of FY25 C & CP

Late Nov. – Early Dec. - Meet with Town Admin. & Fin. Director to Present Proposal; Set up Meeting for Employees to Discuss Proposal; Make Any Edits

Dec. – Attend BoS meeting on 12/18 to Present Plan; Make Any Edits

Jan./Feb. – Attend Fin Com Meeting to Present Plan; Make Any Edits; Vote on Adopting new FY25 C & CP