

## Notice of Library Trustees Meeting

In accordance with the Massachusetts Open Meeting Law, notice is hereby given that the following meeting of the Board of Library Trustees has been scheduled:

### Joseph H. Plumb Memorial Library Trustees

**Date: September 15, 2022**

**Time: 6:30 PM**

**Location: Joseph H. Plumb Memorial Library**

**Public Meeting with Trustees**

#### Agenda

1. Call to order - Chairperson
  - a. Roll call and introductions
  - b. Next meeting date: 10/6/22 @ 6:30PM
  
2. Public Comment - Chairperson
  
3. Action Items – Chairperson
  - a. New Business**
    - 1) Staff Updates including announcement of Director
    - 2) New Director Orientation
      - i. Welcome/Open House Planning
      - ii. Press Release
      - iii. Onboarding – Assign Trustee Liaison
      - iv. Schedule a Staff Meeting
    - 3) Library Schedule adjustment due to staffing issues for September – **Motion**
    - 4) October State Reporting Need - **Motion**
  
  - b. Sub-Committee Updates**
  - c. Other**

Adjournment

Submitted by Kelley Medeiros, Board of Library Trustees

Dated: September 5, 2022

REC'D ROCHESTER TOWN CLERK  
SEP 12 '22 AM 9:13