

**ROCHESTER PERSONNEL BOARD
MEETING AGENDA
December 27, 2023 6:00 PM
LOCATION: TOWN HALL
1 CONSTITUTION WAY, ROCHESTER MA 02770**

A. CALL MEETING TO ORDER

B. PLEDGE OF ALLEGIANCE

C. APPROVAL OF MINUTES

- December 6, 2023 (Vote)

D. OLD BUSINESS

- Continued Work on Revised Drafts #5 FY25 Classification & Compensation Plans - A & B
- Estimated Step Increase Cost for Eight FY24 Max Employees
- Education Assistance (Part X By-Laws) – Review of Draft Tuition Reimbursement Request Form (Discussion and Potential Vote)

E. NEW BUSINESS

- Upcoming Meetings
 - Meeting with Board of Selectmen – January 2, 2024 – Talking Points?
 - Special Town Meeting – January 22, 2024
 - Meeting with Town Administrator & Finance Director on FY25 C & CP

F. REPORTS TO COMMITTEE

- Town Administrator
 - Update on on Draft By-Laws Policy
 - Status of Revised Job Descriptions

G. COMMUNICATIONS

- Public Comment
- Individual Board Member Comments

H. FUTURE TOPICS

I.VOTE TO ADJOURN

PERSONNEL BOARD WORK CALENDAR

Classification & Compensation Plan (C & CP)

Meet with Town Admin. & Fin. Director to Present Proposal; Make Any Edits

Attend BoS meeting on 12/18 to Present Plan; Make Any Edits (Revised Date)

Jan./Feb. – Attend Fin Com Meeting to Present Plan; Make Any Edits; Vote on Adopting new FY25 C & CP