

Joseph H. Plumb Memorial Library
17 Constitution Way
Rochester, MA 02770
508-763-8600 | www.plumblibrary.com

Notice of Library Trustees Meeting

In accordance with the Massachusetts Open Meeting Law, notice is hereby given that the following meeting of the Board of Library Trustees has been scheduled:

Date: Thursday, February 8, 2024

Time: 6:30 PM

Location: Joseph H. Plumb Memorial Library

Agenda

1. Call to order - Chairperson
2. Approval of Minutes
 - a. Minutes of the Trustees Meeting on January 8, 2024 – *Discussion and Possible Vote*
 - d. Next Meeting Date:
3. Action Items – Chairperson
 - a. **Old Business**
 - 1) Director's Report for January 2024 - *Discussion*
 - 2) Review Draft Open Records Request Policy – *Discussion and Possible Vote*
 - 3) Review Trustee Bylaws – *Discussion and Possible Vote*
 - b. **New Business**
 - 1) Review List of Current Policies - *Discussion and Possible Vote*
 - 2) Review Annual Town Report for 2023 - *Discussion and Possible Vote*
 - c. **Sub-Committee Updates**
 - 1) Facilities
 - 2) Finance
 - 3) Personnel
 - 4) Policy
 - 5) Friends
4. Correspondence
5. Adjournment

Respectfully submitted,
Kristen Cardoso, Library Director
Dated: February 5, 2024