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Joseph H. Plumb Memorial Library
17 Constitution Way
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Notice of Library Trustees Meeting

In accordance with the Massachusetts Open Meeting Law, notice is hereby given that the following meeting of the Board of Library Trustees has been scheduled:

Date: Monday, January 8, 2024

Time: 6:30 PM

Location: Joseph H. Plumb Memorial Library

Agenda

1. Call to order - Chairperson
2. Approval of Minutes
 - a. Minutes of the Trustees Meeting on December 12, 2023 – *Discussion and Possible Vote*
 - d. Next Meeting Date:
3. Action Items – Chairperson
 - a. **Old Business**
 - 1) Director's Report for December 2023 - *Discussion*
 - 2) Review Draft Open Records Request Policy – *Discussion and Possible Vote*
 - 3) Review Trustee Bylaws – *Discussion and Possible Vote*
 - b. **New Business**
 - 1) Website Redesign Proposal from Design Principles – *Discussion and Possible Vote*
 - c. **Sub-Committee Updates**
 - 1) Facilities
 - 2) Finance
 - 3) Personnel
 - 4) Policy
 - 5) Friends
4. Correspondence
5. Adjournment

Respectfully submitted,
Kristen Cardoso, Library Director
Dated: January 4, 2023