**Rochester Cultural Council Meeting**

**January 12, 2022**

**5:30 PM**

Zoom Meeting:

[https://us02web.zoom.us/j/82437587781](https://www.google.com/url?q=https://us02web.zoom.us/j/82437587781&sa=D&source=calendar&usd=2&usg=AOvVaw2A21-Utf6yLp-tQuApRcAD)
Meeting ID: 824 3758 7781

**AGENDA**

 1. Call to order/attendance.

 2. Previous meeting minutes (12/8/21) vote to approve

 3. OLD BUSINESS

 a. Kate sent out denial letters on Dec 8. The committee waited the mandatory 14 days for any reconsiderations. No requests for a second review were received from any of the denied applications.

 b. Kate notified the MCC of our grantees and amounts. The MCC sent out a brief email to the grantees on Dec 29. Kate followed up with a detailed informational email including the agreement, copy of the W-9 tax form and a copy of the Final Report on Dec 30. All responses due in 2 weeks, Jan 14. Emails are listed in the Gmail sent file.

 c. Status report from the Artist Directory/Virtual Gallery committee.

 4. NEW BUSINESS

 a. Update on grantee responses (signed agreement and W-9 form) as of Jan 11.

 b. 2021 RCC Annual Report is due for submission to the Town of Rochester. Sample located in the 2020 edition on pages 111-114. Anyone interested in creating the 2021 report? Due Feb 18th. The contact is Amanda.

 c. Treasurer’s reports status. Next steps.

 d. Publication of grantee awards. Discuss content and newspapers. Due within one month.

 e. New RCC email at the Town of Rochester.

 f. Volunteer 3-year commitments come to term for Sue Kowalski 3/18/22 and Kim Amato 6/13/22. Sue Kowalski will not be volunteering for another term.

 g. Discuss upcoming vacancy position for Chairperson, also other possible officer changes.

 h. Thank you to Kate from the RCC for taking ownership of the notifications for the denial/grantee process. A job well done!

 5. MISCELANEOUS – open comments

 6. ADJOURN Next meeting date TBD.