



TOWN OF ROCHESTER ANNEX

Services During Covid-19 Crisis

FREQUENTLY ASKED QUESTIONS

The Rochester Town Hall Annex is open by appointment and accepting permit applications during these unprecedented times. Below are answers to some frequently-asked questions we have been receiving.

ZONING BOARD OF APPEALS

How can I contact the Zoning Board of Appeals (ZBA) office?

The ZBA staff members are available by phone and e-mail during the following regular office hours:

Monday	8:30 a.m. – 6:00 p.m.
Tuesday	8:30 a.m. – 5:00 p.m.
Wednesday	8:30 a.m. – 5:00 p.m.
Thursday	8:30 a.m. – 5:00 p.m.
Friday	8:30 a.m. – 1:00 p.m.

Zoning Board of Appeals staff:

Patrice Braz

Board Administrator

(508) 763-5421 ext. 204

plaforest@townofrochester.com

How can I apply for Variance or Special Permit?

- All applications are on our website at <https://www.townofrochestermass.com/boardofappeals.html>.
- If you would like an application emailed or faxed to you, please call Patty at (508) 763-5421 ext. 204 or email plaforest@townofrochester.com.

Applications can be dropped off in the Annex hallway in the “Drop Off” bin on the wall, mailed to 37 Marion Road, emailed to plaforest@townofrochester.com, or faxed to (508) 763-5379.

Is the ZBA still accepting applications and meeting regularly?

The Board is accepting applications and can hold hearings remotely using Zoom on regularly scheduled meeting dates and deadlines; please contact Patrice for further information. Zoom meeting ID's and telephone numbers will be posted on meeting agendas, public hearing notices, and the Town website on the ZBA page. Public hearing notices are advertised in The Wanderer, and the public is welcome to participate remotely.

Applications can be emailed, dropped off, or mailed to the Town Hall Annex, 37 Marion Road, Rochester, MA 02770. If you prefer to drop off your application, you can do so during regular business hours at the Annex. The outside door is open, which leads to a locked hallway with a "Drop Off" bin on the wall.