

**Rochester Zoning Board of Appeals
Business Meeting Minutes
November 30, 2023**

Board Members Present:

David Arancio, Richard Cutler, Davis Sullivan, Donald Spirlet, Michelle Upton

7:18 PM Meeting Called to Order by Chairman Arancio

ZBA member Richard Cutler requested to Chairman Arancio that Public Hearing #1199 be heard prior to the business meeting. With no objections from the remaining ZBA members, the business meeting was halted at this time.

7:23 PM Business Meeting Called Back to Order by Chairman Arancio

Minutes:

- Motion to approve Business Meeting Minutes of November 9, 2023, made by Mr. Cutler and seconded by Mr. Sullivan. Motion passed 4-0 with one (1) abstention (Upton).
- Motion to approve Public Hearing Minutes for Petition #1199 of November 9, 2023, made by Mr. Cutler and seconded by Mr. Sullivan. Motion passed 4-0 with one (1) abstention (Upton).
- Motion to approve Public Hearing Minutes for Petition #1200 of November 9, 2023, made by Mr. Cutler and seconded by Mr. Sullivan. Motion passed 4-0 with one (1) abstention (Upton).

Old Business:

- **ZBA Meetings for December:**

Brief discussion regarding ZBA meetings for the month of December. No petitions submitted to the ZBA to be heard in December. Therefore, there are no ZBA meetings for the month of December of 2023.

- **By-Law Review Committee:**

Chairman Arancio advised the present members of the ZBA that the Planning Board at their November meeting took no action to appoint anyone for the By-Law Review Committee. He elaborated that there was a discussion, however, a question that arose was when the By-Law Review Committee would meet. However, this question can only be answered once the first meeting of the said committee takes place as they would vote on when they would in fact meet.

The discussion continued as Chairman Arancio stated that there were enough members already for a quorum so the committee could meet. He will attempt to discuss with the Select Board at their next meeting about what to do in case no members of the Planning Board want to partake. Those two positions may be filled by another member of the ZBA and another member at large. Chairman Arancio continued by stated he would be placing himself on the next Select Board meeting agenda so that he may discuss this with them.

Mr. Sullivan made a motion to adjourn the meeting which was seconded by Mr. Spirlet. Meeting adjourned at 7:36 PM.

**Rochester Zoning Board of Appeals
Public Hearing Minutes
November 30, 2023**

Board Members Present:

David Arancio, Richard Cutler, Davis Sullivan, Donald Spirlet, Michelle Upton

7:19 PM Meeting Called to Order by Chairman Arancio

#1199 *Continued*

Benjamin & Elizabeth Frade, for property located at 16 Bishop Rd, identified on Assessor's Map 43A, Lot 86, who are seeking a Special Permit for an in-home dog training business, under Chapter 20.40, § F. 6., of the Rochester Zoning By-Laws.

Chairman Arancio began by reading the Public Hearing Notice. He then requested that a letter, dated November 21st, 2023, be submitted into record from the applicant's attorney, Richard Manning, advising that the applicant's were withdrawing without prejudice.

Mr. Cutler made a motion to accept the withdrawal without prejudice which was seconded by Mr. Sullivan. Voting members are David Arancio, Richard Cutler, Davis Sullivan, Donald Spirlet, Michelle Upton. Motion passed unanimously 5-0.

One resident asked the Board about the regulations regarding how many dogs one can have on their property before a hobby or kennel license is required. Chairman Arancio advised that resident to speak with the Zoning Enforcement Officer, Paul Boucher, as that is not the purview of the Zoning Board of Appeals.

The public meeting adjourned at 7:23 PM.